



An Information Resource Centre for the Community

APPLICATION FOR VOLUNTARY COMMUNITY INFORMATION WORK

VOLUNTEER DETAILS

Name:

Address:

Home Telephone:..... Mobile No:.....

Email Address:
.....

Emergency Contact Person:..... Telephone:.....

Medical Practitioner:..... Telephone:.....

I AM INTERESTED IN VOLUNTEERING FOR THE FOLLOWING ROLE/S:

- Emergency Relief Interviewer /Community Information Worker
- Community Information Assistant
- Receptionist
- Tax Help Worker
- Driver/Transport
- Knox Community Christmas Support Worker

I AM AVAILABLE TO VOLUNTEER ON THE FOLLOWING DAYS:

Monday Tuesday Wednesday Thursday Friday

AM/PM AM/PM AM/PM AM/PM AM/PM

What general work experience, paid or unpaid, have you been involved in?

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What skills or qualifications do you have? (For example skills in office work, languages)

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Please write about why you are interested in working at this agency.

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REFERENCES:

(Please give details of two people to whom we can apply for references).

- 1. Name: Telephone:
- 2. Name: Telephone:

PLEASE ATTACH RESUME.

Your application will be followed by a selection interview.

If you are selected, you will be required to:

- 1. Be available for a weekly rostered session at this agency
- 2. Be able to attend regular ongoing training sessions organised by this agency throughout the year.
- 3. Abide by the Code of Ethics and the rules of this agency, which is an Incorporated Association
- 4. Undergo a Police Check and a Working with Children Check. `